

112 學年度引進外籍英語教師專案
(2023-2024 School Year) Foreign English Teacher Recruitment Project

臺北市劍潭國民小學
Taipei Municipal Jiantan Elementary school

1. 報名資格 Eligibility

- (1) 申請之外籍英語教師，其護照國籍之官方語言為英語。

The official language of the nation (as the nationality shown on the passport) where the applicant is from must be English. Identification of the official language of a nation is issued by the Ministry of Foreign Affairs, Republic of China (Taiwan).

- (2) 已取得獲認可之大學學士學位或更高學歷。

The applicant must hold a bachelor's degree or higher from an accredited university or college.

以教育部外國大學校院參考名冊查詢系統所列校院為限。

The list of the accredited universities and colleges is based on the Database for the Reference List of Foreign Universities from the Ministry of Education, Republic of China (Taiwan) website ([list](#)).

學位如係以遠距教學方式取得者，依國外學歷採認辦法及大學遠距教學實施辦法，其修習遠距教學學分數不得超過畢業總學分二分之一。

Distance learning courses shall not exceed one-half of the total course hours.

(若學歷係屬於公告之 25 個國家核發者，須經我國駐外館處之驗證。

Should the degree originate from the 25 countries listed below, degree authentication by the R.O.C. embassies and missions in the degree issuing nation is required. These countries include Afghanistan, Algeria, Bangladesh, Bhutan, Myanmar, Cambodia, Cameroon, Cuba, Ghana, Iran, Iraq, Laos, Nepal, Niger, Nigeria, Pakistan, Senegal, Somalia, Sri Lanka, Syria, Philippines, Thailand, Vietnam, Malaysia, Indonesia, according to Lao-Dong-Fa-Guan N. 10805088081.)

- (3) 已取得政府核發之合格教師證書。

The applicant must hold a valid government-issued teaching license.

The license needs to be valid for the duration of the applicant's employment.

(若所持任教資格證明文件係屬於公告之 25 個國家核發者，須經我國駐外館處之驗證。Should the teaching license originate from the 25 countries listed above, license authentication by the R.O.C. embassies and missions in the issuing nation is required.)

(4) 收件日前半年內申請之全國性無犯罪紀錄行為良好證明。

A criminal record certificate/police check issued within 6 months before submitting the application.

(若行為良好證明文件係屬於公告之 25 個國家作成者，須經我國駐外館處之驗證。Should the criminal record certificate/police check originate from the 25 countries listed above, authentication by the R.O.C. embassies and missions in the issuing nation is required.)

2. 外籍英語教師申請應繳其他表件

The following documents are also required for application of FET in Taipei

(1) 簡要自傳 Statement of Purpose

A statement of purpose within 700-1500 words. The applicant may include the following aspects in the statement of purpose: your motivation for applying, your background, why you are a good fit for our positions, your career plan, any relevant research and industry experience, the objectives you wish to accomplish during your time in Taiwan, and your perspective and philosophy of teaching.

(2) 教學短片 Teaching Demonstration Video

The video needs to be 4-5 minutes in length, showing you teaching a specific topic, concept, or a particular language skill.

(3) 教學年資服務證明書 Proof of Teaching Experience

工作經歷證明文件，應由原任職學校開立或足資證明其受僱事實之件。
The proof of work experience should be issued by your previous employers.

3. 甄選日期 School Interview Date

Negotiable

4. 聯絡資訊 Contact Information

Stella Tsai

Email: laurence@mail.jtes.tp.edu.tw

5. 錄取公告 Acceptance

- (1) 錄取名單公告於本校網頁及寄發錄取郵件。

Accepted candidates will receive a notice via email from the school.

(請注意，收到學校的結果通知並不意味著您已正式錄取。Please note that receiving the notice from the school does not mean you have been officially accepted by both the school and the MOE.)

- (2) 聘用外籍人士工作，雇主必須準備好必要的文件並向教育部提交外師聘僱許可申請，外國人應為其雇主提供護照複印件、畢業證書、政府教師證書和相關證明以便其雇主申請外師聘僱許可。When the applicant is recruited to work in Taiwan, the employer must then prepare the necessary documents and submit an application for a work permit to the MOE. The applicant should provide proof of education, passport copies, diplomas, government-issued teaching license, and relevant documents for their employer to apply for the work permit.
- (3) 雇主申請外師聘僱許可經審核通過後，外國人才能購買來臺機票並在臺工作。After the employer's application for the work permit is approved, the applicant can purchase an airline ticket to Taiwan and begin work.
- (4) 聘僱起薪日係指外籍英語教師已取得教育部核發之工作許可後，並於入境後完成衛生福利部疾病管制署規定之檢疫措施後，於學校指定地點完成報到手續次日起算。Employment/Pay Start Date means the day after Party B has acquired the Work Permit issued by the Ministry of Education, completed the entry quarantine procedures required by the Taiwan Centers for Disease Control (Taiwan CDC), Ministry of Health and Welfare (MOHW), and completed all the procedures required by the school.

6. 薪酬和其他福利 Remuneration and Other Benefits

- (1) 月薪 Monthly Salary

(按外籍英語教師之最高學歷與教學年資核計薪級 Depending on highest education attainment and teaching seniority)

- 學士學位 Holders of a bachelor's degree: NT\$ 65,230~85,380.
- 碩士學位 Holders of a master's degree: NT\$ 72,760~94,980.
- 博士學位 Holders of a doctoral degree: NT\$ 75,950~100,010.
- 教學年資之採計以外籍英語教師於國內外公立及國內已立案之私立國中或中學及小學任教期間始計入，且未取得政府教師證前、非全職、實習年資、不足年之年資及任校長職之年資均不得採計。

Teaching Seniority shall be calculated according to the period for which Party B has taught at a domestic or overseas public junior high or high school or elementary school or a legally registered domestic private junior high or high school or elementary school. In addition, the seniority of experiences prior to the acquisition of the teacher certificate, part-time teaching, intern teaching, service less than one year of teaching experience, or as a headmaster/headmistress/principal will not be considered.

(2) 租房補助 Rental Reimbursements

個人每月可獲得新台幣 5,000 元的租房補助，如有眷屬同住每月可獲得新台幣 10,000 元的租房補助。

The employer should offer a housing allowance if accommodations cannot be provided. In general, an individual is provided with a housing allowance of NT\$5,000 per month while a family is provided with NT\$10,000 per month. (Exception: The allowance is not applicable if the employer provides your accommodation or you live on your own-acquired property. If you and your cohabitant are employed by the same English teaching program, only one shall claim the housing allowance. The maximum amount for housing allowance is NT\$10,000.)

(3) 提供健康保險和勞工保險 Health insurance and labor insurance are provided.

(4) 機票補助 Flight Reimbursement

機票來臺/離臺最高補助額為單程新台幣 4 萬元，按實際金額補助。

The maximum subsidy for the single/return trips of flight tickets shall be NT\$40,000 each trip based on the actual amount spent.

7. 本簡章如有未盡事宜，依相關規定辦理。

Any matter not covered in this brochure shall be handled in accordance with relevant regulations.